

Call for Project Research Associate (Full-time Fixed-term Project Staff) (Chao Laboratory)
at IRCN, The University of Tokyo

1	Title / Number of positions	Project Research Associate / One
2	Employment period	Starting date is negotiable. The contract will be ended on March 31, 2025.
3	Renewable	The contract may be renewed. If renewed, it shall be on an annual basis. Renewal will be judged based on the budgetary situation, the progress of the work engaged in, remaining work at the end of the contract period, work performance, work attitude, health situation, and other factors. If renewed, the final date of the employment is September 30, 2026.
4	Probationary period	14 days from the date of hiring.
5	Place of work	Chao (IRCN Principal Investigator) lab, International Research Center for Neurointelligence, The University of Tokyo, Institutes for Advanced Study 7-3-1 Hongo Bunkyo-ku Tokyo, 113-0033 JAPAN Scope of change: Place designated by the University. (In principle, University academic staff shall not be ordered to be reassigned or assigned to work on an external assignment against their will. Details are in accordance with Article 4 of the University of Tokyo Regulations on Conditions of Employment of Academic Staff.)
6	Job Description	The Chao Lab at IRCN is seeking a Project Research Associate to work on a collaborative research project between IRCN and Daikin. The goal of the project is to investigate the brain mechanism of creativity by using EEG, and device a closed-loop system to facilitate creativity in the real-world setting. Scope of change: The University may order employees to be reassigned to different positions, or order them to take up additional positions or to work on an external assignment. (In principle, there is no such thing as being ordered against one's will. Details are in accordance with Article 4 of the University of Tokyo Regulations on Conditions of Employment of Academic Staff.)
7	Working Hours	Under the discretionary work system for specialized work, the employee is considered to work 7 hours and 45 minutes per day and 5 days per week (38 hours 45 minutes per week).
8	Holidays	Saturday and Sundays; Statutory public holidays of Japan; Year-end and New Year holidays(December 29 through January 3)
9	Paid Leaves	Annual paid leaves, refreshment leave, congratulatory or condolence leave, etc
10	Salary & Benefits	<ul style="list-style-type: none"> ● Salary: Annual salary system in accordance with the University of Tokyo Regulations, with a monthly salary of around ¥370,000 - ¥420,000 (depending on the position), including Merit Based Allowances. (Salary is to be determined according to qualifications, ability, experience, etc.) ● Commuter allowance: If conditions apply, JPY55,000 per month at maximum ● No retirement benefits or bonuses
11	Available insurances	Eligible for MEXT* Mutual Aid Association (health insurance and pension insurance), employees' pension, employment insurance, and workers' accident compensation insurance in accordance with laws and regulations. (*MEXT: Japan's Ministry of Education, Culture, Sports, Science and Technology)
12	Qualifications	<p>Required:</p> <ul style="list-style-type: none"> - Ph.D., M.D. or equivalent in a related field - Expert in human EEG or brain-computer interface - Expert in data analysis using MATLAB or Python - Good communication skill in English

13	Application documents	<ul style="list-style-type: none"> ● Cover letter in English ● Curriculum vitae in English <p>Please download and use the University of Tokyo Standard Resume Format. (https://www.u-tokyo.ac.jp/en/about/jobs.html)</p> <ul style="list-style-type: none"> ● Publication list ● Two letters of recommendation
14	Submission	Interested applicants should send application materials to: zenas.c.chao@ircn.jp . (Please replace # with @ before using this email address)
15	Application Deadline Selection Process	March 31, 2025, 17:00 (JST). Once a suitable candidate has been selected, the recruitment process will be closed. All applications will be screened, and only those qualified will be scheduled for an interview (on-site or via video).
16	Inquiries	Please refer to "14 Submission".
17	Recruiter Name	The University of Tokyo
18	Status of measures to prevent passive smoking	Smoking is prohibited on the premises (smoking areas are located outside)
19	Notices	<p>(1) Submitted documents will not be returned. Personal information is handled carefully according to the Privacy Policy of the University of Tokyo, and will be used only for the job selection process.</p> <p>(2) Travel cost will not be paid in screening process.</p> <p>(3) For details on work conditions, please see the University of Tokyo Regulations on Conditions of Employment of Fixed-term Project Academic and Administrative Staff. (https://www.u-tokyo.ac.jp/en/about/rules_main.html)</p> <p>(4) The University of Tokyo promotes gender equality and actively encourages women to apply.</p> <p>(5) If you are personally in contract with foreign governmental bodies, corporations or universities, or you are in receipt of a large benefit (financial or any other form) from foreign governmental bodies during the period of your employment, the provisions of the Foreign Exchange and Foreign Trade Act (FEFTA) may prohibit or restrict the sharing of technology that are designated as controlled technology possibly making it difficult for you to fulfill your duties as an academic or administrative staff of the university as a result. Therefore, in such cases it is necessary to keep such contracts/benefits within the scope where it does not hinder the sharing of technologies necessary for your duties by the university.</p>