

Call for Project Academic Specialist(Full-time Fixed-term Project Staff) in Cai Lab
at IRCN, The University of Tokyo

We are recruiting Project Academic Specialist for the following positions.

1	Description Title / Number of positions	IRCN Project Academic Specialist / One
2	Employment period	From April 1, 2022 to March 31, 2023.
3	Renewable	Not renewable
4	Probationary period	Six months from the date of hiring.
5	Place of work	The University of Tokyo 7-3-1 Hongo, Bunkyo-ku, Tokyo (The University of Tokyo Hongo Campus)
6	Affiliation	Cai Lab
7	Description	(1) Implementing algorithms for fMRI data analysis; (2) implement cognitive neuroscience experiments and perform data analysis; (3) support other research activity of the lab.
8	Working Hours	Working days: 5 days per week (from Monday to Friday) Working hours: 38 hours 45 minutes per week ※Overtime work may be ordered. ※Working Days and Hours may be subject to change due to circumstances.
9	Holidays	Saturday and Sundays; Statutory public holidays of Japan; Year-end and New Year holidays(December 29 through January 3)
10	Leaves	Paid leaves, Refreshment leave, congratulatory or condolence leave and etc (In accordance with The University of Tokyo regulations)
11	Salary & Benefits	● Salary: To be determined based on the applicant's qualification. ● Commuter allowance: condition apply ● Overtime allowance: Dependent on hours of each month ● No retirement benefits or bonuses
12	Available insurances	Eligible for MEXT* Mutual Aid Association membership, employees' pension, employment insurance, and workers' accident compensation insurance. (*MEXT: Japan's Ministry of Education, Culture, Sports, Science and Technology)
13	Qualifications	(Required) ● Good communication skill in English ● Good programming skill (Python preferred) ● Basic computer skills (MS Office Word, Excel, PowerPoint) ● Knowledge of brain imaging techniques such as fMRI
14	Application	Resume using the linked form (please download from https://www.u-tokyo.ac.jp/en/about/jobs.html)
15	Submission	Interested applicants should send application materials to: mingbo.cai@ircn.jp (Please replace # with @ before using this email address)※Application materials must be written in English
16	Application Deadline	Applications will be accepted until eligible candidates are found. All applications will be screened, and only those qualified will be scheduled for an interview.
17	Inquiries	Please contact in English.
18	Recruiter Name	The University of Tokyo
19	Notices	(1) Submitted documents will not be returned. Personal information is handled carefully according to the Privacy Policy of the University of Tokyo, and will be used only for the job selection process. (2) Travel cost will not be paid in screening process. (3) For details on work conditions, please see the University of Tokyo Regulations on Conditions of Employment of Fixed-term Project Academic and Administrative Staff. (https://www.u-tokyo.ac.jp/en/about/rules_main.html)